

St. Francis of Assisi Church
Director's Report to the Parish Pastoral Council

January 12, 2012

Well – The Holy and Holiday days are over. As we start our new year, everyone should be mindful of the type of weather to expect for the next few months. Please be careful, courteous, and exercise due caution of the other driver when out in adverse weather conditions.

We have now entered a new year with a new slate of Council Chairs and Co-Chairs. For those of you not familiar with Budget and Financial Reports, please feel free to contact Mike or myself for assistance.

This month our office staff is busy finalizing the calendar 2011 files and preparing the required annual reports. The annual parishioner contribution statements are in the process of being completed and we expect to have them mailed out by the 27th of this month. Since this month is the most busiest of any twelve, please keep your activities and requests to the most urgent ones.

In a few months, we will be entering our annual preparation of budget forecasting for all committees. Our Diocese operates on a fiscal year that runs from July 1st through June 30th of the following year. Work papers will be given to all Chairs during the April council meeting. At that time, Mike and I will advise every one of the procedures to follow. We will also be available to assist anyone with your questions and completion of these forms.

Hope to see everyone at this Thursday's meeting.

Frank Radwick